LHMC Laboratory 101 – Quick Facts

Your Accuracy and Communication are key to great Patient Care

- **Where to reference lab test information and specimen collection visual aides**
    a. https://logan.testcatalog.org
        i. The wire under Laboratory
        ii. Logan Health Clinical Icons – all desktops
        iii. Also found by clicking the link on the Meditech home page, bottom right side

- **All specimens must include;**
    a. Legal Name
    b. DOB
    c. Time and Date of Collection
    d. Mnemonic/Initials of person collecting

- **Specimens can only be received by the Lab staff if there is:**
    a. A lab order in Meditech, and
    b. Marked correctly for collection:
        i. *phlebotomist to collect* or
        ii. *collected* if ordered as *collect by nurse*
    c. Lab staff are not able to:
        i. Order lab tests for patients
        ii. Correct lab orders (ordering physician must change)
        iii. Cancel lab orders (only Laboratory Scientists can cancel lab orders per policy)
        iv. See lab orders unless
            1. marked as *"collected"* if ordered as *"collect by nurse"* (Acute Care/ED)
            2. *"phlebotomist to collect"* in Meditech or "send patient for collection" (Ambulatory)
        v. Access any module other than the laboratory module in Meditech (including Acute Care, ED or AOM modules of Web Ambulatory)

- **Inpatient clinical staff should communicate specific needs to the laboratory staff by contacting x2396**

- **Laboratory specific policies on Policy Stat for clinical staff review;**

    a. Specimen Rejection Protocol for Clinical Staff (reference 70.G.530 Policy)
    b. 70.P.28 – Inpatient Specimen Collection –
    c. 70.P.38 – Response times for Inpatient Phlebotomy Collections
    d. 70.G.592 – Cancelled Test Policy
    e. 70.G.676 – Specimen Ordering and Collection
    *These are also accessible on the LHMC Laboratory Test Catalog.